

Xilin Northwest Chinese School Parent and Student Guidelines

Please be sure to carefully read and understand all of the rights and obligations in the Northwest Xilin Chinese School Guidelines below.

1. waiver and release of all claims

Please read this carefully and be aware that in registering yourself or your minor child/ward for participation in Xilin Northwest Chinese School (Xilin NW") programs, you are waiving and releasing all claims for injuries you or your child/ward sustain arising out of said programs.

By agreeing to proceed to register, I hereby recognize and acknowledge that there are certain risks of physical injury to participants in the above program(s) and I agree to assume the full risk of any such injuries, damages, or loss regardless of severity that I or my child/ward may sustain as a result of participating in any activities connected with any such program(s). I hereby waive and relinquish all claims I or my child/ward may have against the Xilin NWXilin NWand its board members, committee, employees, staff, contract teachers, agents, representatives, and servants as a result of participation in any of the above program(s). I hereby fully release and discharge the Xilin NWXilin NWand its board member, committee, employees, staff, contract teachers, agents, representatives, and servants from any and all claims from injuries, damage, or loss which I or my child/ward may have or which may accrue to me or my child/ward on account of my participation or the participation of my child/ward in any of the above program(s). I further agree to indemnify and hold harmless and defend the Xilin NWXilin NWand its board member, committee, employees, staff, contract teachers, agents, representatives, and servants from and all claims resulting from injuries, damages, and losses sustained by any party arising out, connected with, or in any way associated with the activities of me or my child/ward in any of the program(s). I also agree to indemnify Xilin NW from all costs and claims brought against Xilin NW on behalf of me and my child/ward.

Photo Disclaimer: I hereby agree that my registration and participation in any programs or special events including holiday celebrations, and school barbecue parties shall permit the Xilin NWXilin NWto take photos and videos of me and my children/ward for publication in the school's program brochure, website, news release, and additional uses as the Xilin NWXilin NWdeems necessary unless the I expressly register with the Xilin NWXilin NWA written objection as to the use of such photos or videos of myself and/or my children.

I have read and fully understand the program details and waiver and release of all claims and hereby voluntarily waive and release all above-referenced rights and claims

2. Parent Guidelines

NW XILIN Chinese School relies on parents' support and involvement to reach the goal of serving our community. It is the parents' responsibility and obligation to follow our school guidelines and policies, safeguard school teaching orders, ensure students' safety, and keep the rental facility clean. Therefore, a positive and stimulating learning environment can be provided to our students. NW XILIN Chinese School is currently renting the Conant High School facility for all the classes and will use Conant High School policies as guidance for issues regarding in-school safety, traffic control, parking, and usage of school properties and equipment. The following are supplementary for the parents of NW XILIN Chinese School.

Parents are encouraged to keep close communication and coordination with the school and the teachers. Advise students to follow "Student Guidelines" for school activities. Check their homework completion, and sign papers that require parents' signatures. In case of a student's absence, parents shall notify the teacher, on-duty parents, or school in advance of the classes.

It is the parents' obligation and responsibility to advocate and be involved in school activities, including, but not limited to, school duty and safety, assisting in teaching, and program evaluation. Parents are encouraged to make suggestions to improve our school.

It is the parent's responsibility to ensure students arrive and depart from school on time. Students who are 12 and under shall be escorted to and from their classrooms.

Neither food nor drinks (except drinking water) are allowed in classrooms. Parents shall teach their children to take good care of rental facilities. Students who violate this rule will receive warnings from the school. Students who damage or vandalize school properties are responsible for the costs of replacement or repair.

Students are assigned to their classes by the school and can only change their classroom assignments with the school's permission.

Always be aware of safety when driving inside the school or outside its surrounding neighborhood. Follow school traffic guidance and parking rules.

To minimize the distraction of teaching parents should not enter or leave classrooms without permission while lessons are in session. During the classes, one parent per family from preschool and kindergarten students may stay in classrooms to monitor and/or assist student learning. Parents of higher-grade students should stay a distance from classrooms and keep a quiet teaching environment. Those parents may visit classrooms only with the school's permission.

Without the school's permission, any non-school-related fliers, advertisements, meetings, or activities are not allowed in school. It is the parent's responsibility to provide schools with correct and current contact information in students' files to ensure effective communication at any time.

Repetitive violations of school guidelines and policies can lead to a registration denial or termination of enrollment.

3. Student Guidelines

The mission of Xilin NWXilin NW is to provide excellent Chinese language and culture education and promote a healthy cultural heritage. In order to meet our academic performance standards and ensure school safety, all students should follow our school guidelines and policies. NW XILIN Chinese School is currently renting the Conant High School facility for all the classes and will use Conant High School policies as guidance for issues regarding in-school safety, traffic control, parking, and usage of school properties and equipment. The following are supplementary for the students of Xilin Northwest Chinese School.

Show courtesy and respect to all students and staff members. Behave in a friendly and responsible manner, both inside and outside the classrooms. Raise your hand before speaking in class. Do your best work in the study. Complete teacher's assignments on time.

Keep classrooms and the school clean and in order. Do not write or draw on desks or walls. Do not litter in school. Neither food nor drinks (except drinking water) are allowed in the classrooms.

Attend classes on time. Students shall ask the parent to notify the teacher, on-duty parents, or school in advance of the classes in case of an absence or early dismissal.

Only bring things that are required by the school with you. No toys or trading cards are allowed in school.

Take good care of the school properties and equipment (phones, computers, books, charts, supplies, and everything in the classroom) and keep them in place. Students who damage or vandalize school properties are responsible for the costs of replacement or repair.

Follow school safety rules and guidance from on-duty parents. Do not touch any alarm system.

Violation of school guidelines may result in the following consequences: verbal warning on the first time of the violation, a written note to the parents on the second time of the violation, an extended period of class suspension, or even a subsequent expulsion on third or more time of the violation.